



**St John's CE First School**

St John's Hill, Wimborne, Dorset, BH21 1BX

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**[www.stjohnsfirstschool.org](http://www.stjohnsfirstschool.org)**

**Headteacher:** Miss Michelle Prince

Dear Parents and Carers

### **RE: In this Together**

I hope your child has settled back into the school routine, we are enjoying sharing our learning with them this term.

Good attendance and punctuality remain a top priority for us at St John's First School this academic year. This is because regular school attendance is the key to enabling children and young people to maximise the educational opportunities available to them and become emotionally resilient, confident adults who are able to realise their full potential and make a positive contribution to their community.

We work hard to ensure that your child is supported in school to feel safe, to be the best they can be, and to develop a sense of belonging both with their peers and as part of their wider school community. Regular attendance really does matter.

As a parent it is your responsibility that your child attends school each day. We recognise that at times some children and young people can find attending school less easy than others. We are here to help. If your child is experiencing difficulties, please do get in touch as soon as you are able either via email, [office@stjohnsfirstschool.org](mailto:office@stjohnsfirstschool.org) or telephone 01202 883675. We welcome you contacting us at any time to talk about how best we can support your child. We want what's best for them just like you do.

As parents/carers you can best support your children to secure regular attendance and punctuality by:

- Ensuring they arrive at school on time every day by 8:50am to be ready for registration at 8:55am
- Arranging dental and medical appointments outside of school hours where possible
- Informing the school if your child is too unwell to attend by leaving a voicemail on our absence line or sending an absence notification through Arbor (To assist parents in deciding whether their child is too ill to attend school, the NHS have produced a weblink you might find useful: [Is my child too ill for school? - NHS](#))
- Taking holidays during school holiday periods only





- Attending parents' evenings and school events
- Discussing any problems or difficulties with the school as soon as they arise – staff are here to help

Our attendance policy is available to read on our school website ([Attendance](#)). This explains how we monitor attendance and follow up absence. If you have any difficulties accessing our policy, please let us know so that we can provide it in an alternative format.

Thank you for working with us and continuing to support us in maximising your child's attendance to help their learning, well-being and future success. Please do not hesitate to contact us if you have any questions or concerns.

Yours sincerely

A handwritten signature in black ink that reads 'M Prince'.

Miss M Prince

Headteacher