



The School Day and Routines

Welcome to St John's CE First School and the Reception Class. The Reception Team is looking forward to teaching and working with you and your child. The school gates are open at 8.45am and school starts at 8.55am. The school day ends at 3.15pm. Your child will need a PE bag, book bag and a coat. You will drop off and collect your child from the Elephants classroom outside area gate. If you think you will be late picking up your child or you have made arrangements for someone else to pick them up please let the school know. If your child is unwell, please contact the school by telephone, email or school MIS on the first day of absence.

We encourage all children to wear school uniform. Our school colours are red, white and grey. The children wear the following items:

- Grey trousers, shorts, skirts or pinafore dress as appropriate
- Red and white striped or checked summer dress
- White shirt, blouse or polo shirt
- White or red school polo shirt with school logo
- Red school sweatshirt/red cardigan/red school fleece with school logo
- Grey, white or black socks or tights as appropriate
- Black flat sensible shoes [no trainers please]

It is important for health and safety reasons that children change for PE sessions and we recommend that all children should have a PE bag containing the following items:

- Black shorts
- White school PE T-shirt with school logo
- Black plimsolls
- A spare pair of socks

Other school items are available from the office

- Red school sunhats
- Red school book bags
- Red school PE bags

Please ensure that all items are clearly named!

We advise parents not to bring children to school too early and try not to linger for too long. The children do settle down quite quickly into a school life, but if either parent or child finds "parting" difficult, we are quite happy for you to phone the school to check that everything is ok.

Milk is available free for children up to their fifth birthday and can be purchased for all other children as part of the Cool Milk Scheme. For the mid morning break, children in Reception, Year 1 and 2 are provided with a free piece of fruit or vegetable.



We encourage the children to drink plenty of water throughout the day. In order to support this, your child will be issued with their first water bottle free of charge when they start school. With care and respect, these bottles should last a long time.

Every child in Reception class is eligible for a hot school lunch under the Government's Universal Infant Free School Meals Scheme [see ordering details in separate letter.] If you would prefer, you can provide your child with a packed lunch.

Please note that we are a nut free school due to serious allergies within our school community. No products containing nuts should be included in lunchboxes.

The partnership between parents and the school is essential for children to make good progress. Sharing your children's interests and enthusiasms, spending time with them talking, listening, reading and playing, all help develop their skills and abilities to learn. We endeavour to share the children's achievements and learning with parents as often as possible. Opportunities for this include celebration of learning sessions where children invite their parents to share their learning in the classroom, class assemblies and less formal opportunities where parents are invited into school to celebrate an individual achievement. Sporting achievements are also celebrated at Friday's sparkle worship.

Communication between parents and school is further enhanced using Arbor which is a messaging service providing information and reminders about events happening at school.

Our school aims to provide a happy and secure environment for all those who work in or visit it. To support the promotion of good standards of behaviour, we have a whole school charter called the Sparkle Charter which was written as a whole school community and sets our expectations for everyone at St John's.

St John's has a Positive Ethos for behaviour set out in a widely shared policy. We promote a positive and proactive approach to behaviour management involving staff, children and parents. Clear systems have been established and set out in our Sparkle Charter and behaviour codes to encourage good behaviour whilst also dealing with unacceptable behaviour. Positive attitudes of behaviour and learning are rewarded with Sparkle Time and going 'above and beyond' in learning is rewarded with Sparkle Points. Children receive a special certificate for every 10 Sparkle Points they earn. When children have earned 100 Sparkle Points their parents are invited to a special diamond worship where their achievement is celebrated and a sparkly gem is awarded.

We make every effort to provide a safe environment for the children. They are closely supervised when on the school site or on educational visits. However, we do urge parents to keep their children close to them when they take responsibility for them. This is especially important at the beginning and end of the school day when there are a lot of people around and traffic is busy.

If you have any queries at all about your child, you are invited to discuss these with your child's class teacher or Headteacher.